

COMMISSION MEETING MINUTES
January 13, 2015

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on January 13, 2015. Members present were Commissioner P. Bret Millburn - Chair, Commissioner John Petroff, Jr., Commissioner Jim Smith, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Brian McKenzie, Davis County Elections Office, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Davis County offices will be closed Monday, January 19th in honor of Martin Luther King Day.

Request for approval of a voting precinct boundary correction and creation of new precinct – Syracuse #15

Brian McKenzie, Davis County Elections Office, requested approval of a voting precinct boundary correction and creation of a new precinct. Brian said when he saw the new incorporated area on the map, it seemed logical to join it with a neighboring precinct. However, after further review, our GIS people pointed out there is a legislative boundary that separates this area from Syracuse. Because having a precinct cross legislative boundaries is prohibited, we had to take the newly incorporated area and form its own precinct. It now becomes Syracuse #15. He said it is an unfortunate situation because the area is only about 20 acres. Commissioner Petroff asked how that works for delegates. Brian answered he is not sure because that is a function of the political parties. Curtis said he wondered why they couldn't just have it in West Point where we had originally planned it, but because it was incorporated by Syracuse, it took it out of our hands. Commissioner Smith asked if a realignment of surrounding precincts would make sense. Brian explained when the legislative lines were drawn, they followed the already established city boundaries. There is no way for us to link it to a Syracuse precinct because it is 2 separate legislative districts. The voters in a precinct should be voting on the same issues. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented the following agreements:

Agreement "2015-9 with T.J. Bingham Construction to refinish floors at DC Jail cell blocks

Agreement #2015-9 with T.J. Bingham Construction, LLC to refinish floors in the Golf and Hotel cell blocks at the Davis County Jail. Chief Fielding explained it makes sense to single-source this project because all of the T.J. Bingham Construction employees' background checks have been completed. The payable contract amount is \$43,906.00. The contract period is until project is complete. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-10 with Prism Systems for DC Jail touch-screen security system maintenance

Agreement #2015-10 with Prism Systems for maintenance of the Davis County Jail touch-screen security system. Chief Fielding explained this system controls the security of the entire facility, except for the fire system. The payable annual contract amount is \$28,800.00. The period of contract is January 1, 2015 through December 31, 2015. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-11 with UT Dept of Corrections for UCJIS information access

Agreement #2015-11 with the Utah Department of Corrections-Adult Probation & Parole for a UCJIS user agreement. This allows the Sheriff's office access to criminal history information for our agency and because we dispatch for the above listed agency, we disseminate the information to them. There are no monies exchanged. The contract period is July 1, 2014 through June 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the

office of the Davis County Clerk/Auditor.

Greg Johnson, Davis County Grant Program Coordinator, presented the following agreements:

Agreement #2015-12 with Davis Community Housing Authority to fund Down Payment Assistance Program

Agreement #2015-12 with the Davis Community Housing Authority for Community Development Block Grant (CDBG) program for funding expenses of the Down Payment Assistance Program that assists LMI households to purchase a home in eligible areas of the county. The payable contract amount is \$150,000.00. The contract period is July 1, 2014 through December 31, 2015. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-13 with Davis Community Housing Authority to fund Emergency Home Repair Program

Agreement #2015-13 with the Davis Community Housing Authority for Community Development Block Grant (CDBG) program for funding expenses of the Emergency Home Repair Program that assists LMI (Low to Middle Income) households in eligible areas of the county. The payable contract amount is \$8,000.00. The contract period is July 1, 2014 through September 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-14 with Davis Community Housing Authority to fund Homeless Prevention Program

Agreement #2015-14 with the Davis Community Housing Authority for Community Development Block Grant (CDBG) program for funding expenses of the Homeless Prevention Program that will assist County households at risk of becoming homeless. The payable contract amount is \$10,000.00. The contract period is July 1, 2014 through June 30, 2015. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-13 with Bountiful Community Food Pantry to fund construction expenses at the Pantry

Agreement #2015-15 with the Bountiful Community Food Pantry for Community Development Block Grant (CDBG) program for funding construction expenses at the Food Pantry. The Food Pantry serves eligible LMI clients who are residents of Davis County. The payable contract amount is \$30,000.00. The contract period is July 1, 2014 through June 30, 2015. Commissioner Petroff said the commissioners had the opportunity of touring the Pantry last week and recognized the good job they are doing. He made a motion to approve. Commissioner Smith agreed and seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-16 with Bountiful Community Food Pantry to fund equipment purchases for Food Assistance Program

Agreement #2015-16 with the Bountiful Community Food Pantry for Community Development Block Grant (CDBG) program for funding equipment purchases for the Food Assistance Program operated by the Pantry for eligible LMI clients who are residents of Davis County. The payable contract amount is \$12,800.00. The contract period is July 1, 2014 through June 30, 2015. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-17 with Bountiful Community Food Pantry to fund operational expenses of Case Mgmt Program

Agreement #2015-17 with the Bountiful Community Food Pantry for Community Development Block Grant (CDBG) program for funding operational expenses of the Case Management Program operated by the Pantry for eligible LMI clients who are residents of Davis County. The payable contract amount is \$15,000.00. The contract period is July 1, 2014 through June 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-18 with Bountiful Community Food Pantry to

Agreement #2015-18 with the Bountiful Community Food Pantry for Community Development Block Grant (CDBG) program for funding operational expenses of the Pantry Smiles Dental Program operated by the Pantry for eligible LMI clients who are residents of Davis County. The payable contract amount is

fund expenses of Pantry Smiles Dental Program

\$5,000.00. The contract period is July 1, 2014 through June 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-19 with Randy Kelly to serve as Brd of Equalization hearing officer

Curtis Koch, Davis County Clerk/Auditor, presented agreement #2015-19 with Randy Kelly to serve as a Board of Equalization hearing officer. The contract allows for Mr. Kelly to complete the 2014 appeals at the hourly rate of \$45.00 and increases compensation to \$60.00 per hour for the 2015 appeals. Curtis said Mr. Kelly has been extremely valuable in the appeal hearings, is a very competent professional and his experience and expertise warrants the increase in compensation. The period of contract is January 1, 2015 through December 31, 2015. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Request to appoint Com. Jim Smith to DC Art Committee

Commissioner Millburn presented a request to appoint Commissioner Jim Smith to the Davis County Art Committee. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Petroff made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Approval of Property Tax Register

Diane Law, Davis County Tax Administration Lead, presented the Property Tax Register which reflects 6 assessor corrections for approval, 8 abatement and 1 UDOT corrections recommended for approval, 53 appeals that are value changes that have been closed and 21 without value changes recommended for approval. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Commissioner Petroff made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Approval of Check Registers

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved by a motion from Commissioner Petroff. Commissioner Smith seconded the motion. All voted aye.

Approval of Commission Mtg minutes – 1/23/14 and 1/6/15

Minutes of the Davis County Commission Meetings held December 23, 2014 and January 6, 2015 were approved by a motion by Commissioner Petroff. Commissioner Smith seconded the motion. All voted aye.

Commissioner Smith commented on his first week as commissioner

Commissioner comments:
Commissioner Smith said he enjoyed his official full week as a commissioner. He said, “The thing that stands out to me is the quality of the people that I have met that are employed and working with Davis County. This is a wonderful team and I am very, very impressed. Thank you for your warm welcome.” Commissioner Millburn said we are happy to have Commissioner Smith as part of the team.

Meeting adjourned.

Clerk/Audit

Chair